1. Promjeni font slova u Times New Roman, a veličinu fonta postavi na 14.

U prozore i vratnice   
lupa bura tmurnih ura;   
dršću male dvokatnice.   
Bura. Bura. Bura. Bura.

2. Poravnaj tekst u lijevu stranu.

Poravnaj me!

3. Poravnaj tekst na obostrano.

Poravnaj me!

4. Tekst oboji u plavu boju, te mu postavi stil fonta Kurziv (ukošeno).

O te muke tvoga plača,   
o te pjesme tvoga brača   
izbodene povrh drača:   
buro, ti si blokus Brača.

5. Tekst poravnaj na sredinu, te mu dodaj efekt dvostruko precrtano.

Uredi me!

6. Dolje navedenom broju dodaj simbol za temperaturu (Celzijev stupanj).

15

7. Dvije rečenice se nalaze u jednom odlomku. Podijelite ih na dva odlomka, te postavite prored između dva odlomka na 2,0.

Teče i teče, teče jedan slap. Što u njem znači moja mala kap?

8. Od imena gradova stvorite numerirani popis.

Split

Imotski

Zadar

Dubrovnik

9. Postavite donji tekst (slova A) u tri stupca. Oblikujte stupce tako da se između njih pojavljuje okomita crta.

AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA